Excel (Intermediate)

This hands-on workshop builds upon the basic concepts of Excel and introduces many of Excel's advanced capabilities.

Topics include:

- Creating and Editing Charts
- Creating Conditional Formatting
- Creating Pivot Tables
- Using the Developer Tab
- Creating Macros
- Creating Dropdown Lists
- Using the Formula Auditing Function
- Using the What-If-Analysis Function
- Creating Named References
- Other Time-Saving Tips and Techniques

Instructor: David Cornell, CAE, MAI, Certified Microsoft Trainer,
Certified Excel Expert, Cornell Consultants, LLC
Senior National IAAO Instructor

Date: Tuesday, July 29
Location: Coral North Room (Tax Commission)
Hours: 7 hours

Notes: **This workshop will require a minimum of 10 students.
Laptops are provided**